Private Course for ASDEC Participants
Professional Development Registration Form

STEP ❶

Is this a change of Name or Address? ___Yes ___No

Name: □Mr./ □Ms. _____

Address: _____
Street Address

_____
City State ZIP Code

_____@_____
E-mail Address

Phone (H): _____

Phone (W): _____

Soc. Sec. #: _____

Date of Birth _____

TUITION AND FEES

$375 per course –Tuition for 3 credit ASDEC course

Non-refundable Fees

Drop Fee: $50 (drop form must be submitted before the first class)

STEP ❷

Have you received credit from Trinity? ____Yes ____No*

*** If NO, with this form you must submit a copy of official documentation of an undergraduate degree:** a final transcript, Bachelor's diploma, or Teaching License (if degree status is indicated on the Teaching License).

DEGREE(S) HELD: Please check those that apply to you:

____BA/BS ____MA ____MAT ____MEd
____EdD ____PhD ____JD ____Other

STEP ❸ *Payment Method*
(must be submitted to register)

____Personal Check* ___Money Order*
**** Made out to Trinity University***

Please complete below when paying by Credit Card:

Credit Card: □ Am. Express □ Discover
□ Master Card □ Visa

Account Number:

_ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _

3 or 4 # code on back of card: _ _ _ _

Expiration Date: _ _ / _ _

STEP ❹ *Please complete the table below*:

Course #	Course Title	Dates	Location	Cost
EDU 912M	*Multisensory Mathematics I: Strategies for All Learners*	June 11 – July 30, 2016	***Online***	***$375 from student***
			Total	$375

STEP ❺

I have read the policies and procedures as listed on the Continuing Education website and/or in the complete published schedule for this semester. I understand the registration requirements and that I am responsible for and agree to pay all charges I incur at Trinity, whether or not my employer initially agreed to pay my tuition. With my signature below, I acknowledge that I am willing to comply with the aforementioned policies and I approve the release of my report card to my address above.

_____ _____
Signature **Date**

STEP ❻ **Return this form with payment to:** Ellen O'Neill – ASDEC – 22 West Jefferson Street, Suite 307, Rockville, MD 20850 - eoneill@asdec.org
Other Questions: Trinity – Cont Ed (Main 464) 125 Michigan Ave, N.E. Wash., D.C. 20017 Telephone: 202-884-9300 Fax: 202-884-9084